

<b>LOUISIANA BOARD OF VETERINARY MEDICINE PRECEPTOR'S INFORMATION SHEET</b>
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The Louisiana Board of Veterinary Medicine is pleased that you are participating in the Preceptorship Program. The Board considers this program to be a vital element in the licensing process for **DVM applicants**.

Please make note of the following elements of the program. These items are among the most frequently asked questions about the program. If you have other questions or concerns, please feel free to contact the Board office.

1. **Financial arrangements.** The Board does not have a policy in this area. Preceptors may offer financial compensation or not. This should be negotiated with your preceptee in advance and may be indicated on the agreement form if you wish.
2. **Direct supervision** means that a licensed veterinarian is on the premises with the preceptee. Under direct supervision, a preceptee may perform certain activities which an unlicensed person cannot do under any circumstances. This approval is only valid during the period of the preceptorship
3. **Limitations of practice.** Preceptees may legally perform the following activities under **direct supervision** during their preceptorship:  
surgery diagnosis prognosis prescribing of drugs, medicine,  
and appliances for domestic animals inoculate animals and issue certificates of inoculation

Preceptees may **not** make off-site calls, work alone or otherwise "cover" a practice unless **direct supervision** is provided.

4. **Changes in Supervision during Preceptorship.** If the supervising preceptor cannot be present for a portion of the preceptorship period, only those persons whose names were submitted for review on the Practice Assessment Questionnaire may supervise the preceptee. If this is not possible, the supervising preceptor should contact the Board office for further information. Time spent with a relief veterinarian may not be able to be counted on the preceptee's attendance log.
5. **Liability Insurance.** The Board strongly recommends that liability insurance be purchased to cover the practice and the preceptee during the preceptorship. Contact the AVMA or your own insurance carrier. An inexpensive rider may be available on the student's liability insurance. Neither the Louisiana Board of Veterinary Medicine nor the applicant's school of veterinary medicine carries insurance for this purpose.
6. **Week of Training.** All preceptorships must consist of not less than eight (8) calendar weeks in training -- a minimum of 320 hours over 8 full weeks -- spent in a board-approved, private clinical practice. A week in training consists of a minimum of 40 hours earned during a maximum of six (6) calendar days. A calendar day shall not exceed twelve (12) hours in duration. The board office will only count a maximum of 6 calendar days in a week and only twelve hours per calendar day. There must be STRICT ADHERANCE to the dates on the Preceptorship Agreement form.

We hope that you find the preceptorship program to be a useful and valuable experience for both you and the preceptee. Any comments you have about the program may be made on the Evaluation Form you will fill out at the end of your preceptorship. Thank you again for your participation.