EXTERNSHIP NOTICE FORM

This form is to be completed by the ***Extern*** and ***Supervising Veterinarian*** and returned to the Louisiana Board of Veterinary Medicine prior to beginning the externship.

EXTERNSHIP IS TO **START** ON _____ AND **END** ON _____

Both parties agree to notify the Board office immediately if illness
or other unforeseen circumstances cause the time period of the externship to be changed.

PRACTICE NAME: _____

PRINT NAME: _____ (Student Extern) _____ (Supervising Veterinarian)

PHONE: (_____)_____ (_____)_____

MAILING ADDRESS: _____ _____

_____ _____

Signed: _____ (Student Extern) Date

Signed: _____ (Supervising Veterinarian) Date

YEAR of GRADUATION: _____

Louisiana Administrative Code, Title 46, Veterinarians § 714 Student Extern reads:

A. A student extern is a person who is a regular student in an accredited veterinary school who is performing duties or actions assigned by his instructors or as part of his curriculum, or who is working during a regular school vacation, either of which must be under the direct supervision of a veterinarian licensed by the Board as defined in this Rule.

B. Direct supervision as applied to a student extern shall mean continuous, visual supervision by a veterinarian licensed by the Board of the duties, actions or work performed by the student extern.

C. The level of responsibility assigned to a student extern is at the discretion of the supervising veterinarian who shall be ultimately responsible for the duties, actions or work performed by such person.

D. Prior to commencement of a student externship, the supervising veterinarian must first notify the Board of such on Board approved forms.

E. A student extern shall not be permitted to perform direct supervision, as defined in Rules 700 and 702, of the tasks or procedures performed by other personnel of the veterinary practice at issue.

F. The duties, actions or work performed by a student extern shall not be considered a component of, nor applied to, the requirements regarding the preceptorship program established by the Board. The period of time necessary to satisfactorily complete a preceptorship program shall not run concurrently with the period of time a student extern performs or works as such.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:1518

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Board of Veterinary Medicine, LR 29:___ (August 2003)

Mail this form to:

Louisiana Board of Veterinary Medicine
263 Third Street, Suite 104
Baton Rouge, LA 70801